



STIRLING HIGH SCHOOL

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Dear Parents

EXAMINATION ARRANGEMENTS FOR TERM TWO

The examinations for all learners are scheduled to be written from Monday, 13 May until Thursday, 7 June. Grade 12 Accounting learners will write on the 10th of June, while the rest of the school returns to normal school.

The English Creative Writing exam paper for the Grade Eight to Eleven learners will be written on Tuesday, 16 April. This will take place at the start of the day and thereafter we will continue with Day 4. This is a formal exam paper and absentees will be managed as discussed below.

The Education Department has ruled that the school may not allow senior pupils to stay at home on days that they are not writing. Pupils must ensure that they are at school for the usual commencement of the school day at 07:40. Once at school they will be given the opportunity to study under supervision. Examinations will commence at varying times, depending on the length of each paper, so as to ensure that all morning examinations end at 12:00.

During the examination period sport practices will take place from 12:15 to 14:00. Pupils who have extra-mural commitments are expected to attend practices and to meet any match obligations. Coaches, managers and teachers-in-charge will communicate practice times with their teams or groups. No extra lessons will take place during the exam period.

We request that parents do not make morning appointments for their children. Should your child be absent during an examination, a certificate from a registered medical practitioner covering the date of the examination must be supplied. This is important as examination marks count towards the year mark, and will be 0 where a pupil did not write without the necessary documentation. Where a pupil is not able to attend school on an examination day on which he/she is not writing, a letter of explanation from a parent/guardian will suffice. It is essential that all pupils attend school after the completion of the examinations until the last day of the term, i.e. Friday, 14 June, as normal teaching will take place during this time.

Parents are requested to ensure that their children give their full co-operation in respect of the examination arrangements. Please also ensure that children give adequate time to their examination preparations. Marks obtained during the year are included in the end-of-year results. Good marks for tests and examinations are therefore to the benefit of pupils while indifferent results have the opposite effect.

Regrettably we have found in the past that there are isolated cases of pupils involving themselves in cheating, assisting another pupil to cheat or other forms of examination irregularities. Pupils must ensure that they do not compromise their position in any way as far as honesty is concerned (including the use of a cell phone or smart watches). As such, items like textbooks, notes, cell phones, smart watches, or any other item that could be used to give examination assistance, must be stored away from the desk or table where the pupil is writing the examination. I wish to state quite clearly that the policy of this school is that, should a pupil be found to be dishonest in an examination, that pupil will receive a mark of zero for the paper concerned as well as 9 demerits.

Thank you for your support. We hope that these arrangements will benefit the pupils in their preparation for the examinations.

Yours sincerely

MRS M REED
HEAD OF ACADEMICS